

## CARA on Documentum

Simultaneous co-authoring using SharePoint, Google Docs or Dropbox



### One user checks out

Documentum typically checks out (locks) the document to a single user: with the CARA plugin, this user simply checks out the document to SharePoint manually or as part of a workflow



### Many users edit

Once the document is in SharePoint, multiple users can open the document from CARA for collaboration, and it opens in MS Word (the user does not see SharePoint) – with or without track changes



### Consolidate edits

At the end of the process, the principal author can use standard track changes to accept / reject, or CARA tools to compare versions, concatenate Word, or merge versions, to update the document.

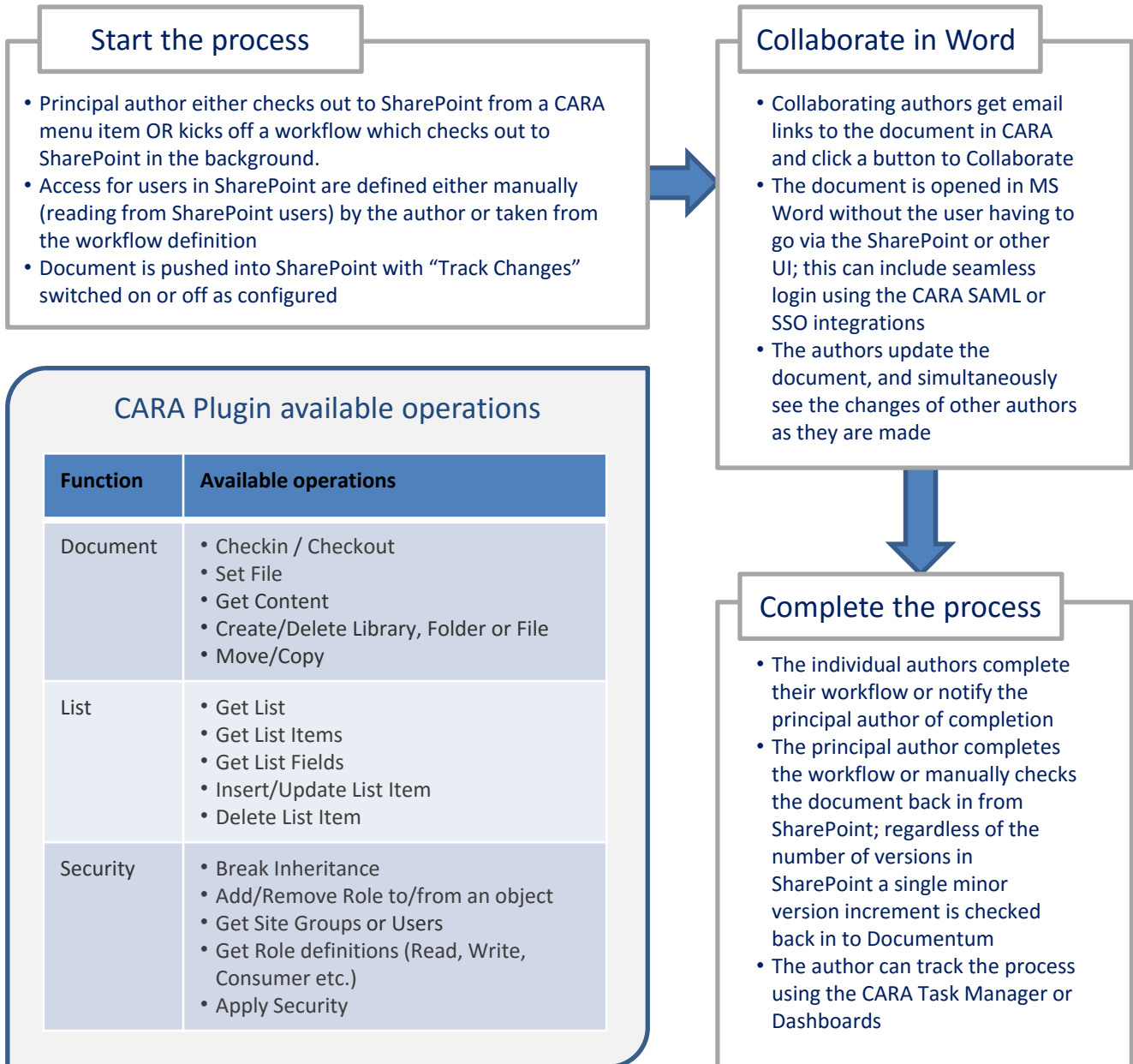


### Cloud or On Premise – and other providers

This integration works with SharePoint 2013 on premise as well as Office 365 in the cloud. We also offer similar integrations for Google Docs, and Dropbox.

# Simultaneous co-authoring using SharePoint or other tools

The authoring process for today’s content frequently involves input from multiple authors. Traditional means of collaborating through serial checkout / checkin, or adding “sticky notes” annotations and then copy/paste into Word, introduce bottlenecks into a time-critical process. CARA on Documentum now offers the power of simultaneous authoring in MS Word through SharePoint or other similar engines such as Google Docs or Dropbox.



Contact us for a demo or evaluation  
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