CARA 3.8 and 3.7
Major new features
Set your users free
generis
CARA is an ergonomically designed, fast, web user interface and business rules engine, currently released for the following platforms:

- Documentum (alternative to Webtop or D2)
- Oracle WebCenter
- Alfresco

It is designed to facilitate the creation, review, approval and management of documents.

This document outlines the major new features that are part of CARA v3.7.
Probably the most important enhancement in CARA v3.8 is the Plugin which offers a replacement to using Java Applets (blocked by several browsers as of Sept 2015) or HTML5 (which offers very poor features and usability).

The plugin not only allows seamless one-click-editing, but batch import and export.

This allows includes the ability to have a permanent DROP ZONE on your desktop to which you can drag from:
- Windows Explorer
- Mac Finder
- Outlook emails
- Outlook email attachments

This does an automatic upload to the CARA application server, allowing you to simply go to CARA in your browser to e.g. add attributes.
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<th>CARA v3.8 – major enhancements</th>
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<td><strong>Workflow enhancements</strong></td>
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<td><strong>Search enhancements</strong></td>
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<td><strong>Extended Customization options</strong></td>
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<td><strong>Extended multi-lingual capabilities</strong></td>
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Summary – v3.7 Major New Features

Staging Area

Allowing users to upload content from mobile devices, through a third party portal, or by sending emails with attachments. The content can then be classified or rejected from the Staging Area. This is fully configurable.
Summary – v3.7 Major New Features

**Enhanced Content Viewer**

Built-in content viewer for multiple formats

**Easier Task Configuration**

Task configuration can now be accessed and managed through the Control Panel
Summary – v3.7 Major New Features

Admin Enhancements

Now available in the Control Panel:
- Manage Jobs and Methods
- Create Types
- View System Log

Snaplists in MyDesk

Snaplists can now be configured to appear under MyDesk. This is more convenient for users to access frequently used Snaplists, and allows for the default nodes to be replaced (e.g. a custom inbox can replace the Intray in MyDesk).
Summary – v3.7 Major New Features

Native eCTD Viewer
Introducing a new built-in eCTD viewer including Consolidated and Sequence filers

Registered Tables
Using registered tables, CARA now allows for the import/export of data via Excel

Core Label Customization
Core menu items in CARA can now be renamed
Summary – v3.7 Major New Features

**HTML5 Enhanced Dropzone**

The Dropzone in CARA has now been enhanced for HTML5 imports.

**Configuration Reports**

Configuration reports can now be generated from the Control Panel as MS Word documents.
Summary – v3.7 Major New Features

Improved Searching

In CARA 3.7 we have enhanced our searches with:
- Saving
- Re-running
- Sharing

Explorer Navigation Shortcuts

Users can now login to multiple repositories in the same window, as well as toggle to the My WidgetSpace from within the Explorer toolbar.

Dashboard Enhancements

Dashboards in 3.7 have been further enhanced to include charts with multiple value columns.

Custom Advanced Searches

Now Advanced Searches can be custom-designed for greater flexibility.
### Summary – v3.7 Major New Features

<table>
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<tr>
<th>Feature</th>
<th>Description</th>
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<tr>
<td><strong>Default PDF Publishing</strong></td>
<td>Structures now have the ability to select PDF publishing as a default</td>
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<tr>
<td><strong>Improved Dimensions Performance</strong></td>
<td>Dimensions are taken to the next level with great performance enhancements</td>
</tr>
<tr>
<td><strong>Printing Options</strong></td>
<td>Users can now print as PDF, or print a folder including all contents, directly from the menu.</td>
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<tr>
<td><strong>Widgets Configuration</strong></td>
<td>The configuration of standard widgets has now been moved to the view configurations, which allows different views to experience and format widgets in different ways</td>
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<tr>
<td><strong>Extended Scripting Capabilities</strong></td>
<td>Extended variables and scripting capabilities</td>
</tr>
<tr>
<td><strong>Extended Multi-lingual Support</strong></td>
<td>Our multi-lingual support is extended, allowing more multi-lingual labels system-wide</td>
</tr>
<tr>
<td><strong>Enhanced Export to Excel</strong></td>
<td>Exports to Excel now include hyperlinks to the document locations within CARA for quick access and referencing.</td>
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### Popular Existing Features

#### Dimensions & SnapLists
Build your own tree view - choose any properties and browse documents in a different way (Dimensions) or create a tree from complex queries for users to navigate.

#### Widgets
Extensible panel showing widgets – choose from core set (e.g. properties, renditions) or create your own, linking in any web service as a widget.

#### Document Views
Define different views for different user groups / usage scenarios – completely personalized view and set of features.

#### User Experiences
Give different users a varying set of functionality and complexity from very simply (no toolbars, treeview or other panes) through to highly functional (multi-window multi-tasking) and everything in between.

#### User Preferences
All settings that users choose (column displays and widths, dimensions tree-view, filters, cabinet restrictions and so on) are saved so that the user can log in from another machine and will have the same preference choices applied.

#### Configuration
Configure every aspect of the user interface as well as building business rules such as dynamic security and folder paths, data dictionaries and taxonomies, numbering, and more. Achieve all this without coding, cutting down the cost and effort of customizations.