

# BatchPorter | Configurable Batch Import / Export for CARA

Batch Porter is a configurable utility for batch importing and batch exporting of documents to and from CARA Repositories.

## Batch Export

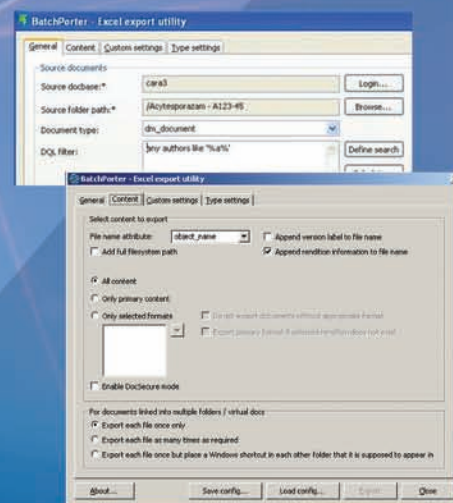
- Export documents, folder structures and virtual documents
- Define which versions and renditions to export
- Select standard or custom properties to export –Excel sheet will be built including data validation and pick lists from dictionaries

## Background Transfer Agent

- Run via FTP
- Pause and resume import jobs
- Run in the background (system tray)

## Batch Import

- Import folder structures and files with metadata from Excel
- Build Virtual Documents
- Extract Microsoft properties automatically into the Excel
- Run import in “validation” mode to test



Coupled with the Background Transfer Agent (BTA) uploads can be done asynchronously via FTP including pause and resume.